

CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Increase Credit Card Limits for Michael E. Pretz, Fire Chief and Jerry J. Adams, Police Chief

MEETING DATE: February 20, 2002

PREPARED BY: Treasurer

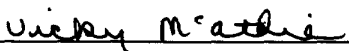
RECOMMENDED ACTION: That the City Council approve City of Lodi credit card limits from \$5,000 to \$7,500 for Michael E. Pretz, Fire Chief and from \$5,000 to \$15,000 for Jerry J. Adams, Police Chief.

BACKGROUND INFORMATION: Due to generous holds placed on available credit by airlines and hotels at the time a reservation is made, credit may not be available for subsequent transactions. Farmers and Merchants Bank contracts with a credit card company located in Omaha, Nebraska. All transactions (debit/credit) are processed through the ACH system.

These City of Lodi credit cards were for reasons of convenience and cost used in conjunction with attendance by the Department Heads and multiple staff at conferences, training seminars, other miscellaneous meetings and Internet purchases of computer parts. The increase in credit limit will ensure staff registration in classes that otherwise may not be available for many months or over a year until offered again.

FUNDING:

N/A



Vicky McAthie, Finance Director/Treasurer

APPROVED:


H. Dixon Flynn -- City Manager